

## Permit Application Completion Instruction

Go to website "longrapidstownship.org".

Open the "Forms" tab.

Download and print application form.

Indicate which Township that your parcel is located in

Complete application. Must have address of where work is being performed.

Include parcel ID number. This can be found on tax bills or change notices.

If you need help completing the application. Contact the inspector per information on form.

Compute fee total if possible.

Make check payable to the proper Township.

Mail completed form and payment to address provided on form.

Inspector will process application and return permit to contractor or homeowner.